

As of October 1, 2019 if your employee is not compliant with required training they should not be working.
 CLN will not be able to pay them Starting with the Oct 30, 2019 payday

CMHA-CEI Training Grid For Contract Providers

I = Only Required Initially Upon Hire
 A= Required Initially and Annually
 2 = Required Initially and every 2 years

Training	Initial Requirements	AFC Group Home Staff	CLS and Respite Staff (Self-Determination)
Individual Plan of Service training (IPOS sign off sheet)	Before starting		I
**Recipient Rights - Initial in Classroom, Annual Refresher online[±]	30 days of hire		A [±]
**CPR & First Aid - Classroom Under 18 need CPR also	30 days of hire		2 - first aid only (Youth need CPR also)
Blood Borne Pathogens/ Infection Control	30 days of hire		A
HIPAA Privacy & Security	30 days of hire		A
Person-Centered Planning	30 days of hire		A
**Basic Health & Medications - Classroom[#]	90 days of hire		2 - if passing Meds
**Working with People (Culture of Gentleness) - Classroom[#]	90 days of hire		N/A
Corporate Compliance	90 days of hire		A
Cultural Competency & Diversity [#]	90 days of hire		A
De-escalation Skills	90 days of hire		I
Environmental Safety [#]	90 days of hire		I
Limited English Proficiency (LEP)	90 days of hire		A
Trauma Informed Care	90 days of hire		I

Effective 10/1/2018

±Initial Recipient Rights training must be in person through CMHA-CEI or another CMH.
 The Annual Recipient Rights Refresher course is completed through an online/paper test.

**Classroom trainings are taken through CMHA-CEI's Training Unit.
 A schedule of trainings can be found through the CMHA-CEI website.

Non-Classroom training material can be found on the CMHA-CEI website(ceicmh.org) under the Provider Resources page.

- CMHA-CEI's standard goes above what Mid-State Health Network requires.

For Employees of Self-Determination Consumers, Submit taining to your employer (they will "grade") and then send to Community Living Network (CLN)