

COMMUNITY Alliance

Serving the Developmentally Disabled
Since 1986

Community Residence Corporation 
Community Living Network 

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www.communityalliance-mi.org

Direct deposit is available to anyone who wants it. You have a couple of options under this benefit:

1. Full deposit (100%) of your paycheck into one account.
2. Deposit into two (2) accounts; a specified a percent in one account with the remaining percent going into a second account. *

*For example, 80% could be deposited into a checking account, and the balance (20%) deposited into a savings account. Please note that the 2 accounts can be from two different banks if you desire.

PRINT CLEARLY

Dollar amount to be deposited:

| | | | | |
|---------|-------------------|-----------|---------------|---------------------|
| % _____ | _____ | _____ | _____ | _____ |
| | Routing/Transit # | Account # | Type of Acct. | "Bank" Name/Phone # |
| | | | | |
| % _____ | _____ | _____ | _____ | _____ |
| | Routing/Transit # | Account # | Type of Acct | "Bank" Name/Phone # |

Call your bank to ensure accuracy of the information you are providing above. CLN will not be held responsible for errors or delays in deposit due to incorrect or ineligible/poor penmanship.

I authorize CLN to make the above deductions from my pay each payroll period and remit said amounts to the listed financial institution(s) until further written notice.

Employee Signature

Printed Name

Date